

## **Government Arts College (Autonomous), Kumbakonam- 612002**

2019-2020

### **Procedures and policies for maintaining and utilizing physical and support facilities in the institution:**

165-year-old institution has been providing quality education and has a standard procedure and policy for maintaining and utilizing physical, academic and support facilities, like, laboratory, library, sports complex, computers, class rooms and etc. Our college has 91 class rooms, 28 staff rooms, 28 laboratories and departmental libraries and central library to support physical and academic facilities of the institution. The central library is situated at the centre of premise considered as intellectual property having more than 68,000 books and many e-books. In respect of supporting facilities, the college campus is maintained with cleanliness once in a month by sweepers, scavengers and the volunteers from NCC, NSS, YRC, SRC under the supervision of programmes officers of various extension activities of the institution. To fulfil the quote, “Cleanliness is next to godliness”, our college maintains cleanliness by the supporting staff appointed by PTA association. Scavengers are appointed under PTA fund to follow hygiene in lavatory for both male and female. Security guards are appointed from PTA funds for surveillance of the campus.